



Dirigo Management Company

One City Center

Portland, Maine 04101

Phone: 207-871-1080 Fax: 207-871-7189

www.dirigomgmt.com

RENTAL APPLICATION

Property: _____ Unit Number: _____ Move In Date: _____

Full Name: _____ SS#: ____/____/____

Current Address: _____ How Long: _____

Birth date: ____/____/____

Daytime Phone #: (____)____-____

Night Phone #: (____)____-____

EMPLOYMENT INFORMATION

Your Status: Full-Time Part-Time Student Retired Not Employed

Present Employer: _____ Phone #: (____)____-____

Occupation: _____ Salary: _____ Week/Mo: _____

Supervisor: _____ How Long: _____

Co-Applicant: _____ Phone #: (____)____-____

Present Employer: _____ Phone #: (____)____-____

Occupation: _____ Salary: _____ Week/Mo: _____

Supervisor: _____ How Long: _____

RESIDENCE HISTORY FOR PAST 5 YEARS Use back if more space is needed

Current Landlord: _____ Phone #: (____)____-____

Previous Landlord: _____ Phone #: (____)____-____

Previous Address: _____

Month & Year Moved In: ____/____ Reason for Leaving: _____

Have you ever been evicted by a past landlord? Yes No

Have you ever had a court order eviction? Yes No

If yes on either, explain: _____

Have you in the last five years been convicted of any crimes? Yes No

If yes, explain: _____

Have you ever filed bankruptcy? Yes No

Are you or any member of your family a smoker? Yes No

Who will be living in the apartment with you?

Name: _____ Relationship: _____

DOB: ____/____/____ SS#: ____/____/____

Name: _____ Relationship: _____

DOB: ____/____/____ SS#: ____/____/____

Pets (Number and kind): _____

PERSONAL REFERENCES		
NAME	ADDRESS	PHONE
		() -
		() -
		() -

Closest relative not living with you:

Name: _____ Relationship: _____ Phone #: () -

HOW DID YOU HEAR ABOUT THE APARTMENT HOME?

- 1) Current/Former Resident _____ 2) Friend or Relative _____ 3) Newspaper Ad _____
 4) Internet Ad _____ 5) Walk / Drive By Sign _____ 6) Other _____

A non-refundable application fee of \$30.00 payable to Dirigo Management Company must accompany this application.

I further hereby deposit \$ _____ as earnest money to be refunded to me if this application is not accepted. Upon acceptance of this application, this deposit shall be retained as security deposit. When so approved and accepted I agree to execute a lease for __ months before possession is given, or the deposit will be forfeited as liquidated damages in payment for the agent's time and effort in processing my inquiry and application, including making necessary investigation of my credit, character and reputation. If this application is not approved and accepted by the owner or agent, the deposit will be refunded, the applicant hereby waiving any claim for damages by reason of non-acceptance, which the owner or his agent may reject without stating any reason for so doing.

I RECOGNIZE THAT AS PART OF YOUR PROCEDURE FOR PROCESSING MY APPLICATION, AN INVESTIGATIVE CONSUMER CREDIT REPORT/CRIMINAL REPORT MAY BE PREPARED WHEREBY INFORMATION IS OBTAINED THROUGH CURRENT AND/OR PREVIOUS LANDLORDS.

The above information, to the best of my knowledge, is true and correct.

Signature of Applicant: _____ Date: ___/___/___

Signature of Applicant: _____ Date: ___/___/___

Signature of Agent: _____ Date: ___/___/___

FOR OFFICE USE ONLY

THIS APPLICATION: APPROVED NOT APPROVED

By: _____ Date: ___/___/___

If not approved, specify reason(s): _____

Applicant notified by: _____ Date: ___/___/___